

**Okanogan County Transit Authority
Professional Engineering Services
Request for Statements of Qualification**

Okanogan County Transit Authority (TranGO) is requesting statements of qualifications from professional consulting firms to provide engineering services for the 2022 year.

TranGO will be selecting a consulting firm for various projects in multiple municipalities throughout Okanogan County, including sidewalks, parking areas, shelter placement, and general public improvements. Services desired would include, but not be limited to, planning, design, review, administration, permitting, survey, environmental evaluations, geotechnical investigations, bid document preparation and bidding assistance, construction management, inspection, materials testing, technical reports, grant applications, and other related work.

Qualifications should be prepared simply and economically, providing a straightforward, concise description of provider capabilities to satisfy the requirements of the disciplines included in their response to this request. Qualification statements should consist of the resumes of key personnel to be used and descriptions of representative projects demonstrating experience and ability to perform work in the subject categories.

Required insurance shall be as follows:

1. Worker's Compensation insurance in accordance with the statutory coverage required by the State of Washington and Employer's Liability insurance with limits not less than \$1,000,000.
2. Commercial General Liability with limits of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate for bodily injury and property damage, including coverage for premises and operations liability, products and completed operations liability, contractual liability, broad form property damage liability and personal injury liability.
3. Commercial automobile liability on all owned, non-owned, hired and rented vehicles with limits of liability of not less than \$1,000,000 combined single limit for bodily injury and property damage.
4. Professional/excess liability with limits of not less than \$1,000,000 per claim and \$1,000,000 aggregate.
5. Each policy of insurance required shall provide for no less than 30 days advance notice to TranGO prior to cancellation.
6. TranGO, its officers, board members, employees and agents shall be named as additional insureds on each policy.
7. Certificates of insurance with the above requirements shall be provided from consultant prior to signature of a contract.
8. TranGO has the right to negotiate the above referenced limits subject to acceptable financial information of the consultant.

Please place one bound and one unbound copy of your Statement of Qualifications in a sealed envelope, and clearly, label in the lower-left corner "Statement of Qualifications for Engineering Services."

The selection of a consultant for general municipal engineering services will be made from firms that submit Statements of Qualifications received at the Okanogan County Transit Authority, PO Box 507, 303 2nd Ave S, Suite A, Okanogan, WA 98840 by 4:00 p.m. local time on Friday, February 25, 2022.

TranGO is an Equal Opportunity Employer and encourages women-owned, minority-owned, and veteran-owned firms to submit statements of qualification.

The consultant selected to perform engineering services will be expected to provide professional engineering, design services, planning, bid preparation, contract preparation, contract administration services, grant and loan application assistance as needed, and reporting for projects that may be funded by a variety of funding sources, including funds with Washington State Department of Transportation and Federal Transit Administration and associated compliance and reporting requirements proving compliance with all state and federal regulations regarding employment, equal opportunity, environmental protection, and cultural resources.

Any questions concerning the requirements or RFQ process shall be directed to the Acting General Manager at (509) 557-6177 or btimm@okanogantransit.com.