

RESOLUTION NO. 2021- 28

**A RESOLUTION OF THE OKANOGAN COUNTY
TRANSIT AUTHORITY REPEALING RESOLUTION
2017-35 AND AMENDING RESOLUTION NO.
2015-25 TO CHANGE CREDIT CARD LIMITS AND
AUTHORIZED HOLDERS.**

WHEREAS, the Okanogan County Transit Authority ("OCTA") Board of Directors has previously passed Resolution No. 2015-25 establishing banking and payment practices, including the issuance and maintenance of credit cards of OCTA, which was amended by Resolution No. 2017-35; and

WHEREAS, it has become necessary for the effective daily operations of OCTA to amend the limits and authorized holders of the credit cards issued in the name of OCTA; and

WHEREAS, OCTA is desirous of repealing Resolution No. 2017-35 and amending Resolution No. 2015-25 to change the limits and authorized holders of credit cards in the name of OCTA.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of OCTA as follows:

Section 1. Repealer. Resolution No. 2017-35, passed November 13, 2017, is hereby repealed.

Section 2 - Amendment. Section 1.E of Resolution No. 2015-25, which reads as follows:

"E. Credit Cards. OCTA may maintain credit cards for purchases under the following circumstances:

- (1) All credit cards shall be monitored by the Treasurer of OCTA. There shall be one (1) card issued to OCTA for use by the General Manager with a credit limit not to exceed \$5,000.00. At such time as additional credit cards are necessary, the General Manager may request up to two (2) additional credit cards in the name of OCTA with a credit limit of \$2,000.00 each.
- (2) All credit cards shall be brought to a zero balance each month."

be and it is hereby amended to read as follows:

"E. Credit Cards. OCTA may maintain credit cards for purchases under the following circumstances:

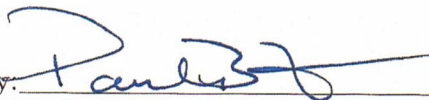
- (1) All credit cards shall be monitored by the Treasurer of OCTA. There shall be one (1) credit card issued to OCTA for use by the General Manager with a credit limit not to exceed \$5,000.00. There shall be one (1) credit card issued to OCTA for use by the Finance/HR Director with a credit limit not to exceed \$5,000.00. There shall be two (2) additional credit cards issued in the name of OCTA with a credit limit of \$2,000.00 each, for use by such employees of OCTA as designated by the General Manager.
- (2) All credit cards shall be brought to a zero balance each month."

Section 2. All other terms and conditions of Resolution No's. 2015-25 and 2017-35 shall remain unchanged and in full force and effect.


PASSED AND ADOPTED BY THE BOARD OF OCTA at its regular meeting on the 17th day of November, 2021.

APPROVED:

By: 
Cindy Gagne, Chairperson

By: 
Paula Brantner-Thomas Clerk of the Board

APPROVED AS TO FORM:

By: 
W. Scott DeTro, OCTA Attorney