

**RESOLUTION NO. 2021-20**

**A RESOLUTION OF THE OKANOGAN COUNTY TRANSIT AUTHORITY AMENDING THE OKANOGAN COUNTY TRANSIT AUTHORITY ACCOUNTING MANUAL-FINANCIAL MANAGEMENT POLICIES AND PROCEDURES TO INCLUDE A NEW SECTION ENTITLED "COMPLAINTS OF UNFAIR COMPETITION"**

**WHEREAS**, the Okanogan County Transit Authority ("OCTA") has previously adopted an Accounting Manual-Financial Management Policies and Procedures effective May 14, 2018, ("Accounting Manual"); and

**WHEREAS**, the Board of Directors ("Board") of OCTA has previously amended the Accounting Manual to adopt Policies and Procedures regarding cash disbursements and check signing; and

**WHEREAS**, the OCTA is required to adopt Policies and Procedures for Complaints of Unfair Competition to address federal transportation administration requirements to receive federal funds for operating OCTA; and

**WHEREAS**, the Board has reviewed the proposed new section to be added to the Accounting Manual entitled "Complaints of Unfair Competition"; and

**WHEREAS**, the Board desires to adopt such Policies and Procedures entitled "Complaints of Unfair Competition" to be included in the Accounting Manual.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of OCTA as follows:

**Section 1 - Revision.** The Accounting Manual is revised to add the new section entitled "Complaints of Unfair Competition" in such form as attached hereto.

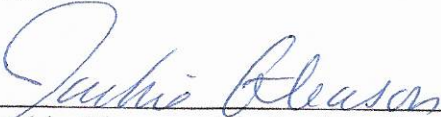
**Section 2 - Integration Into Accounting Manual.** Upon approval and adoption of the attached Policies and Procedures entitled "Complaints of Unfair Competition", the same shall be integrated into the Accounting Manual, together with the amendments to the Policies and Procedures regarding cash disbursements and check signing as previously adopted by the Board.

PASSED BY THE BOARD OF OCTA at its regular meeting on July 21, 2021.

APPROVED:

By:   
Cindy Gagne, Chairperson

ATTEST:

By:   
Jackie Gleason, Clerk of the Board

APPROVED AS TO FORM:

By:   
W. Scott DeTro, OCTA Attorney