



Minutes of the Budget Workshop
Wednesday, November 3, 2021 – 8:30 a.m.
303 2nd Avenue, S, Suite A, Okanogan, WA. 98840 (TranGO Office)

Attendees

Jon Neal, Mayor, City of Oroville
Aaron Studen, Council Member, Town of Twisp
Wayne Turner, Council Member, City of Okanogan
Marylou Kriner, Mayor, City of Tonasket
Sally Ranzau, Mayor, Town of Winthrop

Staff

Brent Timm, Acting General Manager
Jackie Gleason, Finance/HR Director

Call to Order and Introductions

Board Member (Finance Committee Chair) Studen called the meeting to order at 8:33 a.m.

Discussion: 2022 Draft Budget

Board Member Studen began discussion by reporting that he and Board Member Neal had met with Finance Director Gleason to go over a proposed structure change to the budget. Studen asked if the other Board Members were happy with the structure of the draft budget presented to them; they all agreed the new format was acceptable.

Board Member Studen asked Gleason to proceed with a line-by-line presentation to the Board; the following items were called out and discussed further:

- Installation of Shelters – Is this a capital item or contracted expense? Gleason will ask the accountants
- Board Member Neal stated that he believes there is a requirement to itemize expenses for the ARPA Grant; Gleason will contact WSDOT
- Gleason proposed the General Manager and Finance/HR Director salaries be split 50/50 between Administrative and Operations; the Board agreed



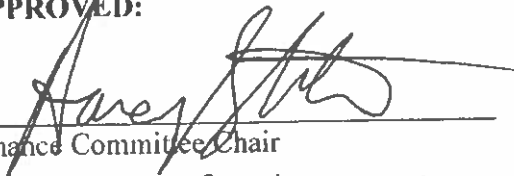
- Gleason asked the Board Members to confirm if they wanted to begin collecting fares as of January 1, 2022; the Board Members confirmed they did
- Board Member Neal was concerned about the fuel expense in Vehicle Maintenance and Vanpool not being high enough based on reports he had read; the Board agreed to increase fuel in each department by 15% each

The Board directed staff to research the questioned items, make the changes decided on by the committee and prepare a revised budget for discussion at the upcoming regular board meeting on November 17, 2021.

Adjourn

There being no further business to come before the Board, Chairperson Gagne adjourned the meeting at 9:38 a.m.

APPROVED:



Finance Committee Chair
Aaron Studen, Trustee
Town Council



Brent Timm, Interim General Manager

ATTEST:



Jackie Gleason, Acting Clerk of the Board