



Minutes of the Special Board Meeting
Thursday, September 2, 2021 – 8:30 a.m.
303 2nd Avenue, S, Suite A, Okanogan, WA. 98840 (TranGO Office)

Attendees

Cindy Gagne, Mayor, City of Omak
Jon Neal, Mayor, City of Oroville
Tim Rieb, Council Member, City of Brewster
Wayne Turner, Council Member, City of Okanogan
Marylou Kriner, Mayor, City of Tonasket
Aaron Studen, Council Member, Town of Twisp
Carlene Anders, Mayor, City of Pateros
Andy Hover, Okanogan County Commissioner

Guest

Bill Nearents, OCTN Bus Driver Supervisor

Staff

Kelly Scalf, General Manager
Jackie Gleason, Clerk of the Board
Scott DeTro, TranGO Attorney

Call to Order and Introductions

Chairman Gagne called the meeting to order at 8:36 a.m.

Consideration of Employment Agreement of Employee

Motion:

Board Member Rieb made a motion to move the item of Consideration of Employment Agreement of Employee to the floor for discussion. The motion was seconded by Board Member Kriner.



Board Member Hover explained that the Board felt General Manager Scalf had been moving in a different direction from what the Board expected for some time and for that reason felt it necessary to not continue her Employment Agreement. Board Member Hover asked Scalf if she had any questions or comments for the Board at this time; she had none.

Motion:

Board Member Hover moved to terminate the Employment Agreement between Kelly Scalf and OCTA for General Manager services. The motion was seconded by Board Member Turner and passed unanimously.

Attorney DeTro explained to the Board that according to the Employment Agreement Ms. Scalf is to receive 2-months of severance pay at her current rate upon signing a legal release as explained in the Employment Agreement, the right for up to two months of COBRA health insurance coverage paid by OCTA if she chooses or is eligible, and to be paid out for any earned unused accrued leave.

Chairperson Gagne asked that all files, both paper and electronic be returned to the office. Gagne asked if Ms. Scalf had any comments or questions at this time; Ms. Scalf stated “what is the point in talking, this is no surprise”.

Motion:

Board Member Hover moved to place Ms. Scalf on 30-day administrative leave with pay effective immediately (September 2, 2021), which will serve as the 30-day notice of termination according to the Employment Agreement and that Ms. Scalf return any work files she may have off site to TranGO. The motion was seconded by Board Member Turner and passed unanimously.

Board Member Hover thanked Ms. Scalf for her service. Chairperson Gagne thanked Ms. Scalf for getting OCTA off to a good start. Vice-Chairperson Anders asked Ms. Scalf if she had any final words for the Board; she stated “she had been advised by her attorney to sign nothing at this time”. Attorney DeTro said she had 30 days to sign the legal release.

Vice-Chairperson Anders asked that a Personnel Committee meeting be set for Wednesday, September 1st at 8:30 a.m.; Personnel Committee Members Hover and Neal agreed.

Chairperson Gagne set a Special Board Meeting for Wednesday, September 8th at 8:30 a.m. to appoint an Interim General Manager and for a Personnel Committee Report.



Adjourn

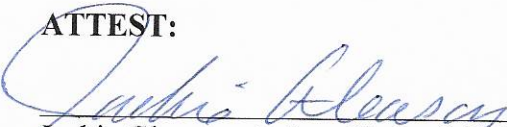
There being no further business to come before the Board, Chairman Gagne adjourned the meeting at 8:56 a.m.

APPROVED:



Chairperson or Acting Chair

ATTEST:



Jackie Gleason, Acting Clerk of the Board