



Minutes of the Special Board Meeting
Wednesday, June 9, 2021 – 3:00 pm
303 2nd Avenue, S, Suite A, Okanogan, WA. 98840 (TranGO Office)

Attendees

Cindy Gagne, Mayor, City of Omak
Tim Rieb, Council Member, City of Brewster
Carlene Anders, Mayor, City of Pateros
Jon Neal, Mayor, City of Oroville
Wayne Turner, Council Member, City of Okanogan

Guest

Deanne Konsack, Operations Manager, OCTN

Staff

Kelly Scalf, General Manager
Jackie Gleason, Clerk of the Board
Kim Webb, Administrative Assistant
TranGO Attorney Scott DeTro

Call to Order and Introductions

Chairman Gagne called the meeting to order at 3:04 pm.

Action: Resolution #2021-16 – A Resolution of the Okanogan County Transit Authority Board of Directors Approving the Revised TranGO Covid-19 Pandemic Plan

Motion:

Board Member Neal moved to approve Resolution #2021-16 as presented. The motion was seconded by Vice-Chairperson Anders.

Attorney DeTro gave a brief update of the changes that were to the Pandemic Plan at the May 19, 2021 Board Meeting, most importantly the issues of not requiring a mask be worn in a private area when no one else is present and the discontinuance of fogging the office building; which were to both take effect immediately according to the Board.



Attorney DeTro read from a Transportation Security Administration (TSA) Security Directive # SD 1542-21-01A effective date of 05/12/21 and expiration date of 09/13/21 regarding masking:

The requirement to wear a mask does not apply under the following circumstances:

- When necessary to temporarily remove the mask for identify verification process
- While eating, drinking, or taking oral medications for brief periods. Prolonged periods of mask removal are not permitted for eating and drinking; the mask must be worn between bites and sips.
- While communicating with a person who is deaf or hard of hearing, when the ability to see the mouth is essential for communication
- If unconscious (for reasons other than sleeping), incapacitated, unable to be awakened, or otherwise unable to remove the mask without assistance.

DeTro did mention that if a driver is in the bus alone, they are allowed to remove their mask. General Manager Scalf added that fully vaccinated people still need to wear a mask.

General Manager Scalf discussed fogging the office and buses using Vital Oxide as an agent. She explained that she feels that the fogging process is not the problem, but she does agree a different agent should be used. Her concern is that if the fogging process is not being used, all surfaces are not being adequately disinfected. Currently, by Board direction the building is not being fogged. All buses with the exception of one are being fogged with Vital Oxide each day.

General Manager Scalf reported to the Board that Larry Lee, the hygienist that she hired to inspect the building came in on 06/08/21. Board Member Neal asked when results were expected to be available; Scalf stated 2 weeks.

Board Member Turner questioned why this issue is being brought before the Board, he felt it was an internal process. Chairperson Gagne stated it was brought before the Board as a policy.

Chairman Gagne called for the vote; the motion passed unanimously.

Adjourn

There being no further business to come before the Board, Chairman Gagne adjourned meeting at 3:34 pm



APPROVED:

Una Malone
Chairperson or Acting Chair

Kelly Scalf
Kelly Scalf, General Manager

ATTEST:

Jackie Gleason
Jackie Gleason, Clerk of the Board